



Registration

~Must be accompanied by a signed Contract & Waiver

Student Name	Birthdate (M/D/Y)	Class(es) to be registered in
1		
2		
3		

Parent/Guardian 1		Parent/Guardian 2	
Name			
Mailing Address			
Town			
Postal Code			
Home Telephone			
Cell (or other) Telephone			
Email			
Emergency Contact	<i>name</i>		<i>phone</i>

GENERAL INFORMATION:

Should your teacher be made aware of any religious or other beliefs that may affect classroom activities or handouts? (*does not celebrate Halloween/Christmas, etc*) _____

Do you have any "goal(s)" for your class? (*for example: social, fitness, enjoyment, poise, co-ordination, etc.*) _____

I have access to the internet: _____ Student's email (if applicable) _____

New students only: How did you find out about the Academy? Website _____, Flyer _____, Poster _____ Friend _____, Facebook _____ Google _____ Other: _____ If it was a friend, please tell us who it is so that we may thank them: _____

MEDICAL INFORMATION:

Doctor: _____ phone: _____

Medical Concerns, Allergies, or Learning Challenges that may affect me in class (please be specific) :

ANY OTHER COMMENTS or SPECIAL CONCERNS: (*use back of page if necessary*)



Valid For: _____

RULES OF CONDUCT:

The **student** is expected to attend classes on a regular basis and respect the instructors, employees, the studio equipment, facilities, and grounds. The student, his/her family members, and any guest are also expected to **follow all rules and regulations outlined in the student handbook**. **Parents** (and the family) must respect the classroom rules, and familiarize themselves with the rules and studio policies. It is also important that the parent read the newsletter and special notices in order to be kept up to date with studio activities and policies. **Also, please note that "Friends" are not allowed to observe classes or "hang out" unsupervised unless express permission has been given.*

Because it is a privilege to attend the Academy, we consider the well-being of the entire class and learning atmosphere very important. As such, please be aware that disciplinary action (i.e. "time-outs" or similar) will be taken if the student exhibits unacceptable behaviour (which is outlined in the student handbook) either in a class, at an Academy function (either on studio grounds or at another location). If a student exhibits persistent unacceptable or disruptive behaviour, it is at the teachers discretion to excuse the student from class. If a student continues to be disruptive in class, exhibit disrespectful behaviour, or general disregard for the Academy rules and regulations, the Academy reserves the right to dismiss the student from the program **without refund**.

PARTICIPATION WAIVER:

I understand that the Academy, its instructors, employees, and owners are NOT responsible for any personal loss or injury at the Academy of Expressive Dance, studio, acting studio, performance venue, premises or property. This applies to the student, the student's family, and guests. Participation in general fitness and physical activity involves a normal risk of injuries. An individual's participation will be seen as acceptance of such risks. The Academy will therefore not accept any responsibility for such risks. I agree to accept responsibility for injuries sustained as a result of participation in any program and I release The Academy of Expressive Dance, including instructors, employees, and owners of any liability.

PHOTO/MEDIA RELEASE:

I give The Academy of Expressive Dance permission to use photos and video images of my child and/or myself for promotional purposes only. Photos/videos will be used in brochures, websites, advertisements, and other promotional material created by the Academy. Photos may appear with or without names in press releases and other print advertising.

CANCELLATION & REFUNDS:

The Academy allots a certain number of spaces in each class. Once those are taken up, we do not accept any more students. We also cannot accept new students after a certain period of time because of class progression. However, we acknowledge that dance is a unique art form and is not suited to everyone. Also, not every student is suited to every dance form. With that in mind, the student has a period of a maximum of **6 classes** after registration (usually by the end of October) in which to cancel this contract (with penalty). If the student does not suit or enjoy the class chosen, we encourage the student to arrange to try different classes at their level (if applicable) before the dissolving of this contract will be considered. If the student then decides not to complete the program/class for whatever reason, the parent/guardian (or student if applicable) must give the Academy WRITTEN NOTICE that the student will not be completing the program/class. **A cancellation fee equal to one month's payment (on an equal payment plan) in addition to tuition fees incurred** will be levied against the student's account, and then the balance will be refunded. (Example: Student withdraws Oct. 17. No matter how the tuition was originally paid, the terms default to "monthly", including fees. The student is charged for Sept., Oct. Tuition, PLUS Nov. as the cancellation fee. *Note: Cancellations after the 15 of the month will be counted as the following month; for example, if the student cancels Oct. 17, the cancellation fee would be for November.*

If the student withdraws from the program after the agreed two month period, he/she agrees to honour this contract and thereby forfeits any refund whatsoever, and will continue to honour tuition payments, even if the student does not attend classes.

In extreme circumstances (i.e. medical reasons, unplanned relocating to a distance that makes attendance impractical, etc.) the Academy will consider the reason(s) and then may decide to refund tuition. Please note that ALL medical reasons MUST have a Doctors note, including any and all mental disorders. (anxiety, stress, etc.) N.B.: *Extreme conditions do not include: not feeling like going anymore, not enjoying the class, etc. The two month "probation" period is to avoid these problems!*

TUITION & PAYMENT PLANS:

It is our policy that all returned cheques will be charged \$50.00, and must be paid in full immediately. It is understood that this fee will be applied to my account. All Payment Plans are due the 1st of the month; all late payments will be automatically charged a late payment fee of \$25.00. I understand that payment plans are a privilege, and can be revoked for frequent late payments or after the second returned cheque. I also understand that my tuition covers class time only, and extra fees may be incurred (as my choice) for performances, tickets, outside events, etc.

I have read, understood, and agree to fully abide by the above contract and waiver:

ON BEHALF OF _____

PRINT parent/guardian/student

PRINT student(s) if under 18 yrs

signature

date